

## **E-file Instructions:**

To e-file a comment, please go to: <http://www.stb.dot.gov/>

Once on the homepage, you will see a tab at the top left marked "**E-FILING**". Click your mouse on that tab and you enter the STB's e-filing process. The first page will be titled "Welcome to the E-Filing Process".

NOTE: When an individual chooses to submit a Formal Filing, a Recordation, an Environmental Comment, or some Other Submissions, his or her personal contact information is considered public information and is shared within and outside of STB without additional authorization.

**Environmental Comments, Rail Consumer Inquiries, FOIA Requests, and Other Case Submissions do not require a login account to submit an e-filing.**

For each of these click on the type of filing, fill out the information on the screen being certain to **provide all items marked with a red asterisk**, attach any files, and click on the submit button.

You will receive an email acknowledging that your filing has been submitted.